



Facilities Maintenance Technician

PART-TIME POSITION – 20 HOURS PER WEEK

SALARY RANGE \$12.06 –\$ 13.62 Hourly Based on Experience

POSITION SUMMARY:

Under moderate supervision, performs maintenance and service tasks to repair the City's buildings and facilities involving plumbing, painting and graffiti removal, electrical, mechanical, and carpentry using small equipment and hand tools.

ESSENTIAL FUNCTIONS:

- Performs maintenance and repair of buildings (both interior and exterior), structures and landscapes; removes graffiti as needed.
- Repairs and installs door locks; adjusts or replaces door closures.
- Performs electrical work including the replacement of circuit breakers, electrical wires, junction boxes and conduit; assists in high voltage circuits above 120v.
- Assists in the removal of larger furniture, work area division partition and surplus items.
- Orders and picks up supplies and replacement parts.
- Maintains records of daily activities.
- May coordinate the setup of City buildings or structures for special; events.
- Receives daily assignments and tasks that may be completed independently or with assistance.
- Operates a variety of large and small power and hand tools used in the maintenance and repair of buildings and structures; demonstrates proper use of tools and equipment.
- May perform emergency maintenance work in the event of a natural disaster.

MINIMUM QUALIFICATIONS:

High School diploma or GED equivalent required, plus three years in building, plumbing, painting, electrical, mechanical, or carpentry maintenance and repairs. **Knowledge of:** Building maintenance and repair procedures. Building codes associated with painting, electrical and mechanical equipment. General carpentry techniques and methods; drywall finishing techniques. Plumbing procedures including common uses of standard pipes, fittings, valves, and bathroom fixtures. Basic electrical knowledge of circuits and breakers. Safety procedures and precautions. Operate and maintain various power tools and hand tools involved with building maintenance and repair. Communicate effectively both orally and in writing. Establish and maintain cooperative working relationships. Understand and follow oral and written instructions. Read and write at a level necessary for successful job performance.

Must possess a valid Texas Driver's License with good driving record. Indoor and outdoor environments; exposure to extremes in weather conditions; exposure to vibrations, and noise; work on slippery or uneven surfaces, work with electrical energy; Essential functions may require maintaining physical conditions necessary for sitting, standing, and walking for extended periods of time; moderate and heavy lifting and carrying which includes the ability to lift up to one hundred pounds; pulling, reaching, bending, climbing, and kneeling; use of fingers, both hands, and both legs required; must be able to distinguish colors.

PLEASE APPLY BY COMPLETING THE CITY OF ATHENS EMPLOYMENT APPLICATION:

Application can be found online at www.athenstexas.us or obtained at City of Athens,
508 E. Tyler, Athens, TX 75751

Phone: 903-677-6639 • Fax: 903-675-7562

This position is open until filled. The City of Athens is an Equal Opportunity Employer and values diversity in its workplace. Applicants selected as finalists for this position will be subject to a comprehensive background check.