

# CORE SERVICES

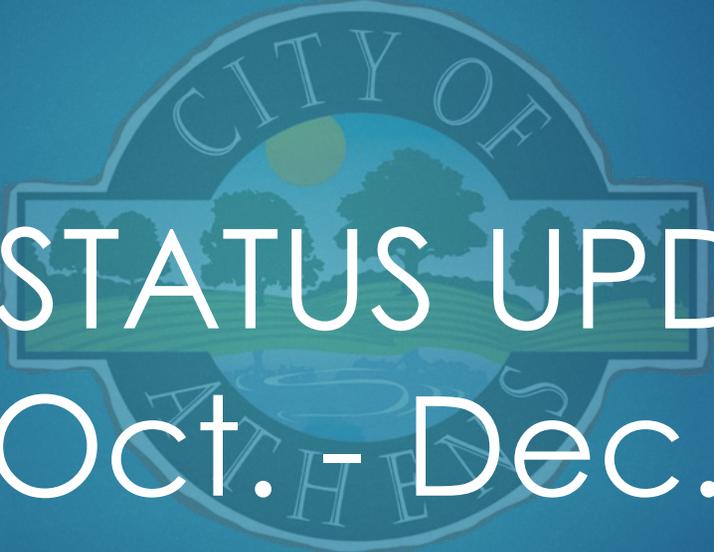
FY 2016



FISCAL YEAR 2016 ANNUAL OPERATING & CAPITAL BUDGET  
CITY OF ATHENS | TEXAS

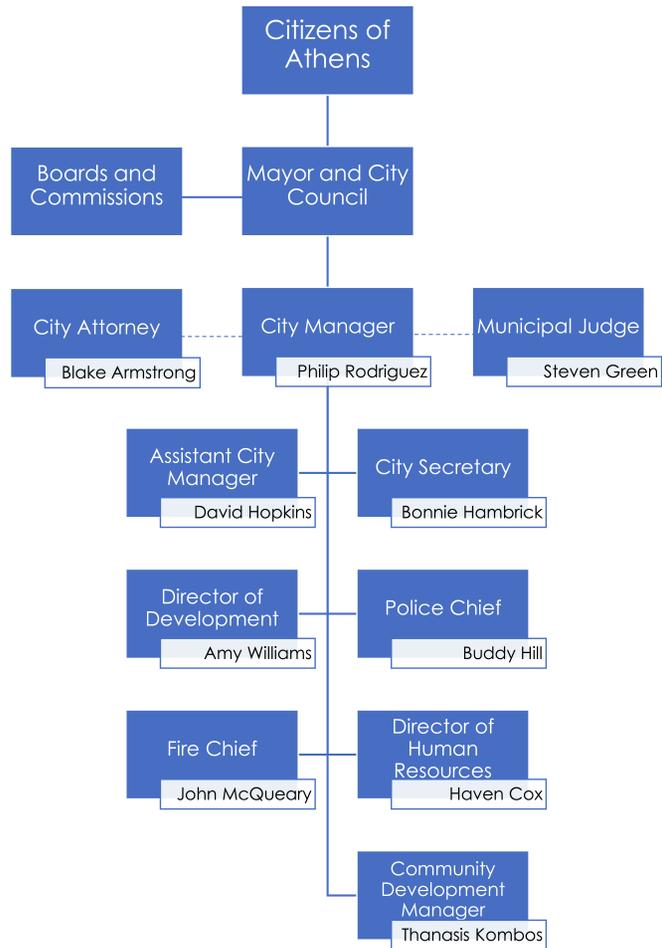
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3+9 STATUS UPDATE  
(Oct. - Dec.)

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Effective December 14, 2015

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BUDGET HIGHLIGHTS

FISCAL YEAR 2016 ANNUAL OPERATING & CAPITAL BUDGET  
CITY OF ATHENS | TEXAS

- **NO** TAX RATE INCREASE
- FOCUS ON **CORE SERVICES** (INFRASTRUCTURE, PUBLIC SAFETY, STREETS, WATER, WASTEWATER, DEVELOPMENT, PARKS):
  - TOTAL GENERAL FUND CAPITAL IMPROVEMENTS: **\$1.47 MILLION** TO INCLUDE CAIN & COLEMAN PARKS, TEXAN THEATER, 87.5% INCREASE IN FUNDING FOR STREET REPAIRS OVER PREVIOUS YEAR, POLICE & FIRE ENHANCEMENTS, KEY FLEET REPLACEMENTS
- TOTAL UTILITY FUND CAPITAL IMPROVEMENTS: **\$1.05 MILLION** TO INCLUDE RE-CONDITIONING OF ONE ELEVATED STORAGE TANK, GROUND STORAGE TANKS AND OTHER WATER & WASTEWATER IMPROVEMENTS
- NEW GENERAL FUND BUDGETED **RESERVE OF \$1,833,735** FOR THE **FIRST TIME** IN CITY HISTORY
- **ZERO** INCREASED **DEBT** - ALL NEW CAPITAL ITEMS WILL BE CASH FUNDED

- CREATION OF UTILITY OPERATING RESERVE OF **\$180,000** & CAPITAL RESERVE OF **\$200,000**
- REFUND UTILITY DEBT TO NET **\$35,000 SAVINGS** EACH YEAR FOR THE NEXT TEN YEARS
- AIRPORT MAINTENANCE OF **\$100,000** IN PARTNERSHIP WITH TXDOT AVIATION
- REORGANIZATION OF SERVICE DELIVERY FOR BETTER **EFFICIENCY & EFFECTIVENESS**
- INCLUSION OF AID TO OTHER ORGANIZATIONS WITH INCREASES TO BOTH CAIN CENTER AND KEEP ATHENS BEAUTIFUL
- ADDITION OF **3** STAFF MEMBERS ACROSS GENERAL FUND & UTILITY FUND DEPARTMENTS
- NEW PAY SCALE TO BE IMPLEMENTED IN **OCTOBER** TO INCLUDE PAY & PROMOTIONAL **EQUITY** ENHANCEMENTS IN ALL DEPARTMENTS

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FY 2016



GENERAL FUND

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# Legal

- ▶ Legal fees increased to accommodate current projects and annexations
  - ▶ To take place in second-half of fiscal year; awaiting hire of staff planner

# Finance & Technology



- ▶ New computer server budgeted for City Hall to replace six-year old server
  - ▶ Anticipated procurement in February

# City Secretary



- ▶ All advertising re-allocated to City Secretary, excluding Personnel & Civil Service
  - ▶ Complete
- ▶ New position to support grants, finance, customer service and general administration
  - ▶ Complete; Finance and Compliance Specialist hired in November – BLAKE WILSON

# Facilities

- ▶ Remodel of facilities in support of re-organization and relocation of certain staff
  - ▶ Development Services/Emergency Operations Center (EOC) contract approved by Council

# Community Development



- ▶ New position to support city management and assist in external service areas including program development for parks and recreation
  - ▶ Complete; Community Development Manager hired in November – THANASIS KOMBOS
- ▶ Increase of Aid to Other Organizations to Cain Center and Keep Athens Beautiful
  - ▶ Ongoing

# Development Services



- ▶ New Chief Building Official position
  - ▶ Complete; Chief Building Official hired in November – BUCK KELLY
- ▶ New positions relating to planning and engineering
  - ▶ Complete; Director of Development hired in December – AMY WILLIAMS
  - ▶ Planner anticipated to be hired in January/February

# Streets

- ▶ Street program increased 87.5% over last year to \$375,000
  - ▶ Construction anticipated to begin in April/May; Street projects to be determined
- ▶ New compact track loader
  - ▶ Acquiring quotes
- ▶ New 2 ½-ton dump truck
  - ▶ Examining State bid contracts

# Parks



- ▶ Personnel moved from Public Health
  - ▶ Complete
- ▶ New bat wing mower
  - ▶ Complete; Delivered in November
- ▶ New 100+hp cabled, 4WD tractor
  - ▶ Purchase pending; Delivery anticipated in December

# Parks, Con't

- ▶ Parks improvements at Coleman and Cain Parks
  - ▶ Coleman Park contract approved by Council
  - ▶ Cain Park drainage improvements to be determined
- ▶ Improvements to the Texan Theater
  - ▶ Surface vegetation removed and trees abated; Next steps, seek project architect and host community forum to discuss options for improvement

# Fleet Maintenance

- ▶ New 18,000 lb. truck lift
  - ▶ Complete in October

# Fire & Rescue

- ▶ Promotion pay equity adjustments
  - ▶ Complete
- ▶ Addition of three inspectors
  - ▶ One inspector in place; other two inspectors to complete training in February

# Fire & Rescue, Con't

- ▶ Electrical shorelines for charging apparatus
  - ▶ Sourcing contractor; one week for installation
- ▶ New generators at both fire stations
  - ▶ Sourcing contractor; one week for installation

# Code Enforcement Division

- ▶ Public health staff moved to Code Enforcement Division, joining Animal Control
  - ▶ Complete
- ▶ Increase for demolition of substandard properties
  - ▶ Two houses scheduled for demolition
  - ▶ City has taken ownership of one mobile home
  - ▶ Currently accepting bids for demolition of old hospital

# Municipal Court

- ▶ Court process audit to increase efficiencies
  - ▶ Project anticipated to begin *May/June*
- ▶ Remodeling to City Hall
  - ▶ New office area complete
  - ▶ Technology infrastructure pending

# Police Administration

- ▶ New oversight of Code Enforcement Division
  - ▶ Complete

# Criminal Investigation Division



- ▶ Promotion pay equity adjustments
  - ▶ Complete
- ▶ New vehicle
  - ▶ Purchase pending

# Patrol Division

- ▶ Promotion pay equity adjustments
  - ▶ Complete
- ▶ New patrol vehicles (4) and all related equipment
  - ▶ Purchase pending
- ▶ Replacement of video server for in-car video systems
  - ▶ February 22nd set as tentative installation date

# Non-departmental & Reserves (General Fund)

- ▶ Inclusion of disposal site roll off and related fees
  - ▶ Complete

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FY 2016



## UTILITY FUND

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# Utility Administration

- ▶ Addition of Development Services Clerk
  - ▶ Hiring process currently on-hold; anticipated hire date mid-February

# Water Production

- ▶ New Vehicle
  - ▶ Anticipated date of procurement January/February
- ▶ Recondition one Elevated Storage Tank
  - ▶ Bid process complete
- ▶ Re-build filter pump #1
  - ▶ Anticipated to begin in the spring; project to take 4-6 weeks

# Line Maintenance

- ▶ Inclusion of expedited implementation of AMR meters for Route 10
  - ▶ Project underway; AMR meters installed after line breaks and replacement of faulty meters
- ▶ New 1-ton crew trucks (2)
  - ▶ Anticipated date of procurement  
January/February
- ▶ Replacement of galvanized pipe in various locations
  - ▶ 20 project locations identified

# Line Maintenance, Con't

- ▶ Replacement of sewer main along Cayuga
- ▶ Replacement of water main along S. Palestine
- ▶ Additional line replacement in various locations as needed
  - ▶ Programming locations; currently on-hold because of higher priority projections

# Wastewater Treatment

- ▶ Replacement of pump at Hurley lift station
  - ▶ Complete
- ▶ New lift pumps at West plant (2)
  - ▶ Pumps ordered; delivery anticipated in March
- ▶ New Truck
  - ▶ Anticipated date of procurement January/February

# Wastewater Treatment

- ▶ New Mower
  - ▶ Anticipated date of procurement February/March
- ▶ New Tractor
  - ▶ Anticipated date of procurement January/February

# Non-departmental & Reserves (Utility Fund)

- ▶ Inclusion of operating and capital reserve of \$380,000 (\$90,000 water, \$90,000 wastewater, \$200,000 AMWA)
  - ▶ Implemented

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# OTHER FUNDS

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# Water/Sewer 2004 Bond Projects Fund

- ▶ Inclusion of water line improvements not completed in FY 2015 Budget
  - ▶ Park Drive Plans complete; examining a number of other priorities prior to projection implementation
- ▶ Inclusion of Ground Storage Tanks reconditioning
  - ▶ Bid process complete and project funded

# Hotel Occupancy Tax Fund

- ▶ Operating transfer to General Fund for improvements at Texan Theater and new Visitor's Center
  - ▶ Complete
- ▶ Operating transfer to General Fund for partial funding of Coleman & Cain Parks Improvements
  - ▶ Complete
- ▶ Increase in part-time salaries for Tourism Center and new Visitor's Center
  - ▶ Pending review of operations

# Airport Fund

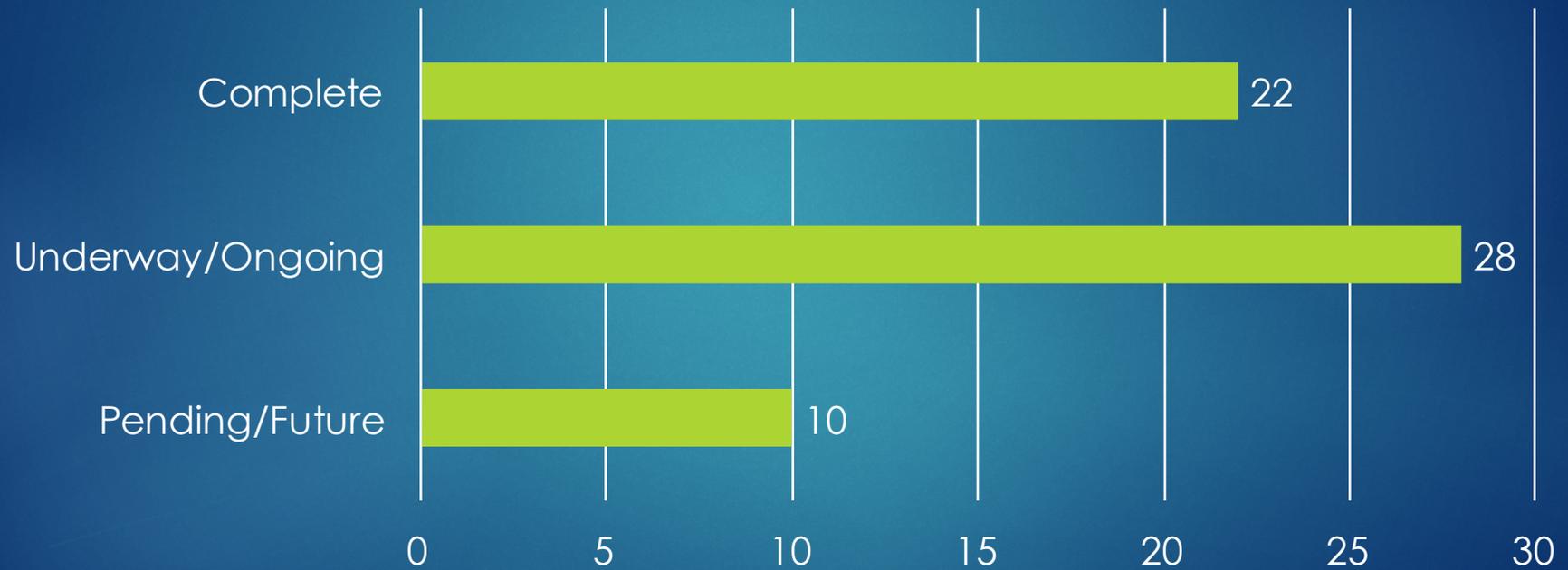
- ▶ Operating transfer to General Fund to help defray costs of services rendered
  - ▶ Complete
- ▶ Inclusion of local matching funds to Airport RAMP Grant
  - ▶ Complete

# Airport Grant Fund

- ▶ RAMP Grant of \$100,000 to assist with maintenance at Airport
  - ▶ Base repairs to taxiway in December
  - ▶ Crackseal repairs anticipated for January

# Summary

## Budget Implementation Items



# Other Highlights



- ▶ Refinanced existing debt to save taxpayers and ratepayers \$414,000 over next 9 years
- ▶ Airport Master Plan is underway
- ▶ Creation of new Tourism Advisory Council
- ▶ Working with developers to build a new subdivision in 2016
- ▶ Assisted AEDC with expansion of FutureMatrix
- ▶ Residential recycling pilot program underway
- ▶ Secured grant for glass recycling from ETCOG