

**REGULAR SESSION**

**SEPTEMBER 20, 2010**

The Substandard Building Commission of the City of Athens, Texas met in Regular Session on **Monday, September 20, 2010** at 5:30 p.m. in the Council Chambers of the Athens City Hall Annex with the following members present to-wit:

Bruce Hinds  
Dr. Steven Helf  
Tere Lawyer

Sheila Garrett, Public Health and Safety Coordinator

with the following member absent: Monte Montgomery

constituting a quorum at which time the following proceedings were enacted, to-wit:

The meeting was called to order by Chairman Hinds:

**DISCUSS/CONSIDER APPROVING MINUTES OF AUGUST 16, 2010 REGULAR SESSION.**

A motion was made by Member Helf, seconded by Member Lawyer, to accept the minutes of the August 16, 2010 Regular Session as written. The motion carried unanimously.

**REPORT ON SUBSTANDARD STRUCTURE LOCATED AT 818 MAPLE STREET,  
LOT 4B, BLOCK 11 - WEST HEIGHTS #1 SUBDIVISION  
OWNER ALEJANDRO & ROSAURA MONTES**

Sheila Garrett, Public Health & Safety Coordinator, informed the Commission that the structure has been boarded and is secured from public access by property owners.

**REPORT ON SUBSTANDARD STRUCTURE LOCATED AT 403 GAUNTT STREET,  
LOT 1B, BLOCK 1 - WEST HEIGHTS#1 SUBDIVISION  
OWNER KEEVIN MOORE**

Ms. Garrett informed the Commission that the structure has been secured from public access by property owner.

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**REPORT ON SUBSTANDARD STRUCTURE LOCATED AT 422 WEST SCOTT,  
LOT C3, BLOCK 24, BISHOP HEIGHTS SUBDIVISION  
OWNER BESSIE BUCKLEY**

Ms. Garrett reported that Richard Booker who is incarcerated at the O.B. Ellis Trusty Camp in Huntsville, Texas and heir to Bessie Buckley, has sent a letter stating that he is in the process of getting a Power of Attorney drafted for an agent to act on his behalf for attaining permits and to begin renovations on the structure within the next thirty days. The agent would also be responsible for maintenance of the property. Ms. Garrett reported that as of this date, no one has acquired any permits, or mowed and secured property from public access. Ms. Garrett will notify Mr. Booker that he will have thirty (30) days for his agent to make contact with her with details for the renovation of the structure.

**OPPORTUNITY FOR CITIZENS TO EXPRESS ITEMS OF CONCERN**

None and the meeting was adjourned.

**PASSED AND APPROVED THIS 15<sup>th</sup> DAY OF NOVEMBER 2010.**

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Bruce Hinds, Chairman

ATTEST:

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Sheila Garrett