

**REGULAR SESSION**

**NOVEMBER 19, 2012**

The Substandard Building Commission of the City of Athens, Texas met in Regular Session on **Monday, November 19, 2012 at 5:30** p.m. in the Council Chambers of the Athens City Hall Annex with the following members present to-wit:

Monte Montgomery  
Dr. Steven Helf  
Tere Lawyer

Sheila Garrett, Public Health & Safety Coordinator  
Gary Crecelius, Director of Planning & Development  
Ronnie Denton, Fire Marshall

with the following members absent: Geneva Jaffa, Billy Murphree.

constituting a quorum at which time the following proceedings were enacted, to-wit:

The meeting was called to order by Chairman Montgomery.

**DISCUSS/CONSIDER APPROVING MINUTES OF THE OCTOBER 15, 2012  
REGULAR SESSION**

A motion was made by Member Helf, seconded by Member Lawyer, to accept the minutes of the October 15, 2012 Regular Session as written. The motion passed unanimously.

**PUBLIC HEARING CONCERNING SUBSTANDARD STRUCTURE LOCATED  
AT 503 EAST CLINTON, LOT 9, BLOCK 29A- PARK HIGHLANDS SUBDIVISION  
OWNER TAMMY D. SHUFFIELD,  
LIEN HOLDER ONEMAIN FINANCIAL**

Chairman Montgomery opened the Public Hearing asking if there is anyone in the audience representing the property. Tammy Shuffield, property owner was present and addressed the Commission stating she had been in talks with the bank regarding a short sell of the property to the adjacent property owner. Ms. Shuffield stated that she has recently moved to Tyler and cannot afford to do anything with the structure.

The Commission had been presented with a letter from OneMain Financial which stated the bank has began the foreclosure process and a final decision from the bank would be made in the next thirty days about the property. Ms. Shuffield stated she was not aware that the bank had began the foreclosure process.

The Public Hearing was closed.

**DISCUSS/CONSIDER ACTION ON SUBSTANDARD STRUCTURE LOCATED  
AT 503 EAST CLINTON, LOT 9, BLOCK 29A- PARK HIGHLANDS SUBDIVISION  
OWNER TAMMY D. SHUFFIELD,  
LIEN HOLDER ONEMAIN FINANCIAL**

After a brief discussion, a motion was made by Chairman Montgomery, seconded by Member Lawyer to table action against property for thirty (30) days and the owner is to post No Trespassing signs and make a good faith effort to secure the structure. The motion carried unanimously.

**PUBLIC HEARING CONCERNING SUBSTANDARD STRUCTURE LOCATED  
AT 207 FRIZZELL, LOT 13, BLOCK 37 - ORIGINAL TOWN SUBDIVISION  
OWNER JANIE STOVALL**

Chairman Montgomery opened the Public Hearing asking if there is anyone in the audience representing the property. No one was present. Sheila Garrett, Code Enforcement Officer, reported to the Commission that a notice of this meeting was posted on the structure. Ms. Garrett informed the Commission that it appears someone had been cleaning out the structure because there have been full trash bags sitting outside of the structure recently. Ms. Garrett also stated that Larry B. Thomas had faxed a request for a copy of the Substandard Building Ordinance and a Scope of Work form, which was emailed to him, but no other contact has been made from Mr. Thomas.

The Commission questioned Ronnie Denton, Fire Marshal and Gary Crecelius, Director of Planning and Development, whether or not the structure could be renovated and they both stated the structure could be renovated and brought up to code.

The Public Hearing was closed.

**DISCUSS/CONSIDER ACTION ON SUBSTANDARD STRUCTURE LOCATED  
AT 207 FRIZZELL, LOT 13, BLOCK37 - ORIGINAL TOWN SUBDIVISION  
OWNER JANIE STOVALL**

A motion was made by Chairman Montgomery, seconded by Member Helf to allow the property owner ninety (90) days to either renovate and bring the structure up to current building codes or demolish the structure. After the ninety (90) days, if no work is completed, the property may be referred to the City Council to consider further action. Motion carried unanimously.

**PUBLIC HEARING CONCERNING SUBSTANDARD STRUCTURE LOCATED  
AT OLD TYLER HWY, LOT 4H-1, R. A. CLARK SURVEY  
OWNER DONALD COLKIN**

Chairman Montgomery opened the Public Hearing asking if there is anyone in the audience representing the property. No one was present. Ms. Garrett informed the Commission that Mr. Colkin has acquired a demolition permit to have the structure torn down.

The Public Hearing was closed.

**DISCUSS/CONSIDER ACTION ON SUBSTANDARD STRUCTURE LOCATED AT  
AT OLD TYLER HWY, LOT 4H-1, R. A. CLARK SURVEY  
OWNER DONALD COLKIN**

A motion was made by Member Montgomery, seconded by Member Lawyer that the property owner will have ninety (90) days to demolish the structure or the structure may be demolished by the City of Athens. The motion carried unanimously.

**OPPORTUNITY FOR CITIZENS TO EXPRESS ITEMS OF CONCERN.**

There were none and the meeting was adjourned.

**PASSED AND APPROVED THIS THE 22<sup>nd</sup> DAY OF JANUARY 2013.**

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Chairman

ATTEST:

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Sheila Garrett