

SPECIAL SESSION

NOVEMBER 7, 2012

The City Council of the City of Athens met in Special Session on Wednesday, November 7, 2012, 11:30 a.m. in the Council Chambers of the City Hall Annex with the following members present, to-wit:

Randy Daniel, Mayor
Jerry Don Vaught
Carol Barton
Aubrey Jones

Pam Burton, City Administrator
Pam Watson, City Secretary
Conor Bateman, City Attorney

others present: Glen Herriage, Gary Crecelius, John McQueary, David Hopkins, Haven Cox, Sherri Skeeters, Tyler Hendrickson, Brian Malone and other interested citizens;

with the following member absent: Elaine Jenkins;

constituting a quorum at which time the following proceedings were enacted, to-wit:

The invocation was given by Councilmember Jones.

DECLARATION OF CONFLICT OF INTEREST

No action was taken.

CONSULTING ENGINEER'S REPORT

A) STATUS REPORT ON CURRENT AND PROPOSED PROJECTS

Tyler Hendrickson, Velvin & Weeks Consulting Engineers, updated on the Wood Street Project and the upcoming Sewer Grant Project.

DISCUSS ITEMS FOR FUTURE AGENDAS;

A) DISCUSS CONTRACTS FOR MEDICAL, DENTAL AND LIFE/LONG TERM
DISABILITY INSURANCE FOR CITY OF ATHENS EMPLOYEES

City Administrator Pam Burton explained that staff is recommending that medical insurance be renewed with Blue Cross Blue Shield of Texas, life/long term disability insurance be renewed with Dearborn National and dental insurance be awarded to Metlife. The item will appear on the agenda Monday, 11/12/12.

B) DISCUSS A RESOLUTION APPROVING ATHENS ECONOMIC
DEVELOPMENT CORPORATION'S INCENTIVE PACKAGE FOR CHAMPION
HOME BUILDERS AND APPROVING PERFORMANCE AGREEMENT

Brian Malone, President & CEO of Athens Economic Development Corporation, explained that A.E.D.C. has approved a \$101,500 Incentive Package for Champion Home Builders, consisting of \$24,000 for capital investment and \$87,500 for job creation over a two (2) year period. There was discussion among the Council and the item will appear on the agenda Monday.

C) DISCUSS FIRST READING OF AN ORDINANCE GRANTING A BUS
FRANCHISE TO THE CHARIOT BUS LINES, AS REQUESTED BY PASTOR
ALAN COLEMAN/GATES COMMUNITY CHURCH

Ms. Burton explained that this Ordinance will grant a bus franchise to The Chariot Bus Lines, explaining that this will not be an exclusive franchise. The item will appear on the agenda Monday.

D) DISCUSS REQUEST TO DECORATE GINGER'S PARK DURING HOLIDAY SEASON

Ms. Burton explained that the "Light Up Athens" Committee is requesting authorization to decorate Ginger's Park during the Holiday Season, beginning 11/19/12, with the item appearing on the agenda Monday.

E) DISCUSS CLOSING PORTIONS OF W. TYLER ST. AND S. PRAIRIEVILLE ST. ON DECEMBER 1, 2012, AS REQUESTED BY ATHENS LIFE FELLOWSHIP

Ms. Burton explained that the City of Athens is sponsoring the Christmas Around The Square Parade on 12/01/12 and Athens Life Fellowship has requested that portions of W. Tyler St. and S. Prairieville St. be closed to allow for a "Christmas After the Parade Party". The item will appear on the agenda Monday.

F) DISCUSS SELECTION OF GRANT ADMINISTRATOR FOR 2012 TEXAS COMMUNITY DEVELOPMENT BLOCK GRANT, CONTRACT #712020

Ms. Burton explained that a contract with Amazing Grants, Inc. for grant management services for the Texas Community Development Block Grant will appear on the agenda Monday.

G) DISCUSS SELECTION OF ENGINEER FOR 2012 TEXAS COMMUNITY DEVELOPMENT BLOCK GRANT, CONTRACT #712020

Ms. Burton explained that a contract with Velvin & Weeks Consulting Engineers for project engineering for the Texas Community Development Block Grant will appear on the agenda Monday.

H) DISCUSS A RESOLUTION DESIGNATING INDIVIDUALS AS AUTHORIZED SIGNATORS FOR TEXAS COMMUNITY DEVELOPMENT BLOCK GRANT, CONTRACT #712020

Ms. Burton explained that this Resolution will authorize the Mayor, City Administrator, City Secretary and Director of Finance to sign documents concerning the Texas Community Development Block Grant. The item will appear on the agenda Monday.

I) DISCUSS APPOINTING LABOR STANDARDS OFFICER FOR TEXAS COMMUNITY DEVELOPMENT BLOCK GRANT, CONTRACT #712020

Ms. Burton recommended that Mary Kay Thomas with Amazing Grants, Inc. be appointed as the Labor Standards Officer for the Texas Community Development Block Grant. The item will appear on the agenda Monday.

J) DISCUSS RESOLUTION SUPPORTING MUNICIPAL SETTING DESIGNATION, AS REQUESTED BY SEISMIC ENERGY FACILITY

Mike Marcon, Environmental Consultant for Seismic Energy, explained that there is groundwater under the facility located at 518 Progress Way which was impacted with solvents several years ago. He explained that Seismic Energy is considering an expansion and the Texas Voluntary Cleanup Program is requiring a Municipal Setting Designation, which is an administrative way to set aside groundwater. He explained that the M.S.D. will require the City's support by passage of a Resolution.

Glen Herriage, Director of Utilities, expressed his feelings that this area will not affect the City's water well, therefore, seeing no problem with support of the M.S.D.

Ms. Burton explained that this designation will only include property owned by Seismic Energy, recommending that a Resolution be placed on the agenda Monday.

**K) DISCUSS AUTHORIZING MAYOR TO EXECUTE 2012 FEDERAL
EQUITABLE SHARING AGREEMENT AND CERTIFICATION**

Police Chief Buddy Hill explained that the Federal Equitable Sharing Agreement concerns seized funds resulting from Federal cases, with there being a zero balance. The item will appear on the agenda Monday.

**L) DISCUSS CONDUCTING AND APPROVING CHAPTER 59 ASSET
FORFEITURE AUDIT FOR POLICE DEPARTMENT FOR FISCAL
YEAR 2011-2012**

Police Chief Buddy Hill explained that this Audit must be conducted annually and filed with the Attorney General for State level seized and forfeited funds, with there being a total balance of \$17,802.00 in forfeited and seized funds and one expenditure which was previously authorized. The item will appear on the agenda Monday.

**M) DISCUSS AUTHORIZING STAFF TO ADVERTISE FOR BIDS FOR TWO (2)
NEW CURRENT MODEL 3/4-TON REGULAR CAB PICKUPS WITH SERVICE
BODY FOR PARKS DEPARTMENT AND STREET DEPARTMENT**

Ms. Burton explained that these vehicles are included in the current budget and authorization for staff to advertise will appear on the agenda Monday.

**N) DISCUSS AUTHORIZING STAFF TO ADVERTISE FOR BIDS FOR ONE (1)
NEW CURRENT MODEL 1/2-TON PICKUP FOR ANIMAL CONTROL
DEPARTMENT**

Ms. Burton explained that this vehicle is included in the current budget and authorization for staff to advertise will appear on the agenda Monday.

DISCUSS ITEMS FOR FUTURE CONSENT AGENDA;

- A) DISCUSS APPROVING MINUTES OF THE OCTOBER 17, 2012 SPECIAL
SESSION AND OCTOBER 22, 2012 REGULAR SESSION**
- B) DISCUSS FINAL READING OF AN ORDINANCE REZONING LOTS 4B, 4B1
& 4B2, BLOCK 100, ATHENS ORIGINAL TOWN FROM AGRICULTURE TO
SINGLE-FAMILY RESIDENTIAL-7, OWNED BY VICTOR BLANCAS
(1117 N. PINKERTON ST.)**

These items will appear on the Consent Agenda Monday.

OPPORTUNITY FOR CITIZENS TO EXPRESS ITEMS OF CONCERN

Brent Muecke expressed his concerns with handicapped parking and businesses not being in compliance.

SUPPLEMENTAL AGENDA

DISCUSS ITEMS FOR FUTURE AGENDAS;

A) DISCUSS APPROVING CHANGE ORDER NO. ONE (1) FOR SANITARY SEWER
IMPROVEMENTS AT WOOD STREET PROJECT

Tyler Hendrickson, Velvin & Weeks Consulting Engineers, explained that this Change Order is for the Sanitary Sewer Improvements at Wood Street Project and consists of a decrease of \$35,743.90 due to the adjustment of final quantities. The item will appear on the agenda Monday.

PASSED AND APPROVED THIS THE 10TH DAY OF DECEMBER, 2012.

Jerry Don Vaught, Mayor

ATTEST:

Pam Watson, City Secretary