

**REGULAR SESSION**

**OCTOBER 19, 2015**

The Substandard Buildings Commission of the City of Athens, Texas met in Regular Session on **Monday, October 19, 2015 at 5:30** p.m. in the Derek D. Daniels Conference Room of the Athens Partnership Center with the following members present, to-wit:

Tere Lawyer  
Billy Murphree  
Tim Jones  
Will Traxson  
Tilo Galvan

Sheila Garrett, Code Enforcement Coordinator  
Gary Crecelius, Director of Planning & Development

constituting a quorum at which time the following proceedings were enacted, to-wit:

The meeting was called to order by Chairman Lawyer.

**DISCUSS/CONSIDER APPROVING THE MINUTES OF THE AUGUST 17, 2015  
REGULAR SESSION**

A motion was made by Member Murphree, seconded by Member Galvan, to accept the minutes of the August 17, 2015 Regular Session as written. The motion carried unanimously.

**PUBLIC HEARING CONCERNING POSSIBLE SUBSTANDARD STRUCTURE  
LOCATED AT 145 TILLISON, LOT 20 - TILLISON SUBDIVISION -  
OWNER BILLY MALONE**

Sheila Garrett, Code Enforcement Coordinator, informed the Commission that the property owner is deceased and at this time she has not been able to locate any heirs or other family members. Ms. Garrett stated the City has mowed and cleaned up the property. Ms. Garrett stated the front door is open to public access at this time and that staff recommends an order to allow City crew to board and secure the structure.

**DISCUSS/CONSIDER ACTION ON POSSIBLE SUBSTANDARD STRUCTURE  
LOCATED AT 145 TILLISON, LOT 20 - TILLISON SUBDIVISION - OWNER  
BILLY MALONE**

A motion was made by Member Traxson, seconded by Member Murphree to have the City crew board the structure to secure it from public access. The motion carried unanimously.

**PUBLIC HEARING CONCERNING POSSIBLE SUBSTANDARD  
STRUCTURE LOCATED AT 705 WILLIAMS, LOT 3, BLOCK 9 -  
BISHOP HEIGHTS SUBDIVISION- OWNER VELLERTEEN SULLIVAN**

Family members Marilyn Roaf, Vickie Lowe and Mark Hogg were present. Ms. Roaf addressed the Commission stating that Vellerteen Sullivan was their mother and is deceased. Ms. Roaf stated her brother, Mark Hogg, is currently living in the house, making repairs. The Commission questioned the family about the condition of the roof which is covered with black plastic. Ms. Roaf and Mr. Hogg stated the roof has been repaired and does not leak. Mr. Hogg stated he could remove the black plastic from the roof. Mr. Hogg stated he has been making needed repairs on the inside of the house. Gary Crecelius, Director of Planning and Development, ask if the utilities are turned on, stating it's against the City's ordinances to live in a house without the utilities. Mr. Hogg stated the electricity was on and he'll have the water turned on next week. Ms. Roaf stated that she will help Mr. Hogg get the water turned on.

**DISCUSS/CONSIDER ACTION ON POSSIBLE SUBSTANDARD  
STRUCTURE LOCATED AT 705 WILLIAMS, LOT 3, BLOCK 9 -  
BISHOP HEIGHTS SUBDIVISION - OWNER VELLERTEEN SULLIVAN**

After discussion, a motion was made by Member Galvan, seconded by Member Murphree that the black plastic covering the roof must be removed and shingles are to be repaired and/or replaced where needed within ninety (90) days; and the water is to be turned on before October 30, 2015. The motion carried unanimously.

**PUBLIC HEARING CONCERNING POSSIBLE SUBSTANDARD STRUCTURE  
LOCATED AT 114(116) ANGLIN, LOT 4, BLOCK 4 - WEST HYLANDS  
SUBDIVISION - OWNER BILLY JOE WHITLEY**

Billy Joe Whitley, property owner, was present and informed the Commission that he has been working on the structure for over a year now. Mr. Whitley stated he has replaced beams under the structure to repair the foundation and he will be replacing the windows and the siding. Mr. Whitley stated he has made a lot of needed repairs on the inside of the house as well. Mr. Whitley presented pictures of the current work he has been doing on the inside of the house. The Commission questioned Mr. Whitley about the underpinning of the structure. Mr. Whitley stated that he has not underpinned the house yet because he's still doing work under the house. The Commission stated the structure needed to be underpinned.

**DISCUSS/CONSIDER ACTION ON POSSIBLE SUBSTANDARD  
STRUCTURE LOCATED AT 114(116) ANGLIN, LOT 4, BLOCK 4 -  
WEST HYLANDS SUBDIVISION - OWNER BILLY JOE WHITLEY**

A motion was made by Member Traxson, seconded by Member Galvan to allow the property owner sixty (60) days to underpin the structure and replace any damaged cornice. The motion carried unanimously.

**HEAR UPDATES FROM CODE ENFORCEMENT COORDINATOR**

Sheila Garrett, Code Enforcement Coordinator, updated the following:

1. 405 Lindsey
2. 806 England
3. 211 Williams
4. 503 East Clinton

**OPPORTUNITY FOR CITIZENS TO EXPRESS ITEMS OF CONCERN**  
(Citizens appearing during this item will be allowed to present their concern, however, members of the Substandard Building Commission are prohibited from entering into deliberation and the item may be referred to a future agenda for discussion.)

None

**ADJOURN**

The meeting was adjourned.

**PASSED AND APPROVED THIS THE 16<sup>th</sup> DAY OF NOVEMBER 2015.**

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Tere Lawyer, Chairman

ATTEST:

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Sheila Garrett, Code Enforcement Coordinator