

REGULAR SESSION

SEPTEMBER 3, 2015

The Airport Advisory Board of the City of Athens, Texas met in Regular Session on Thursday, September 3, 2015 at 4:00 p.m. in Derek D. Daniels Conference Room of the Athens Partnership Center, 201 W. Corsicana St., Athens, Texas with the following members present, to wit:

Steve Grant  
Sherri Robson  
John Cain  
Charlie Tidmore

Philip Rodriguez, City Manager  
Gary Crecelius, Director of Planning & Development  
Bonnie Hambrick, City Secretary

others presents: Phil Becker, Edwin Torbet, Wayne Addkison, Rich Flowers and other interested citizens;

with the following member absent: Larry Babb;

constituting a quorum at which time the following proceedings were enacted, to-wit:

CONSIDER APPROVING MINUTES OF THE JULY 1, 2015, REGULAR SESSION

A motion was made by Member Cain, seconded by Member Tidmore to approve the minutes of the July 1, 2015 Regular Session, as written. The motion carried unanimously.

DISCUSS/CONSIDER ACCEPTING PROPOSALS FOR LH3

Gary Crecelius, Director of Planning & Development, stated three (3) proposals for the use of LH3 were received: Jim Hudson, Edwin Torbett, and Athens Jet Center.

Mr. Crecelius explained Jim Hudson's proposal is in exchange for a 24 month lease.

Mr. Hudson will be responsible for the following upgrades on the existing hangar:

- Install (1) 200 Amp Electrical Service Breaker Box with outside Meter
- Base. Install (1) 220V electrical outlet box with breaker. Install (4) 11 OV electrical outlets with separate breakers. Install (1) 8' fluorescent ceiling light. City of Athens to be responsible for TPL outside hook-up to Meter
- Base.
- Dig and install approximately 200 ft. of 1" PVC water line from WSC water meter to hangar. Install (2) 3/4" PVC outlets with faucets to inside
- hangar. City of Athens to assist in the 12' road cut from hangar to WSC
- water meter

- City of Athens would be responsible for acquiring the water meter from
- The Virginia Hills WSC.
- Install (1) 3070 personnel door with lockset in existing side wall.
- City of Athens to asphalt (1) 10 X 40 and (1) 12 X 20 asphalt areas to join existing asphalt. The 10 X 40 area would be required for any aircraft to park or exiting the existing hanger. The 12 X 20 would be for vehicle parking
- At the end of this first 24 month lease period, Jim Hudson would have the right to re-lease the updated hanger for an additional (2) years at a rate of \$250/month
- All of the proposed materials and labor to be performed and installed under City of Athens Building Codes
- Any liability insurance requirement would be at the expense of Jim Hudson for the period shown above

Mr. Crecelius explained Mr. Edwin Torbett's proposal is to lease LH3 in the amount of \$210 per month for five (5) years with an option to renew the lease for an additional five (5) years. Mr. Crecelius stated Mr. Torbett will install electricity.

Mr. Crecelius explained Athens Jet Center's proposal is to lease LH3 in its current condition with two (2) five (5) year leases with no increase at \$325 per month.

Member Cain stated Athens Jet Center has offered the best deal.

After discussion, a motion was made by Member Tidmore, seconded by Member Robson to approve the lease of LH3 to Athens Jet Center in its current condition in the amount of \$325 per month. The motion carried unanimously.

#### UPDATE ON PROPOSED AIRPORT EXPANSION

Phil Becker, Airport Liaison, provided an update on the progress of the Airport Master Plan. He stated that a final submittal for the Airport Master Plan has been made and it will be scored on a preliminary basis. Mr. Becker stated that he and Philip Rodriguez, City Manager will be calling the top three references and the selection committee will make a recommendation to TxDOT Aviation.

#### OPPORTUNITY FOR CITIZENS TO EXPRESS ITEMS OF CONCERN RELATING TO THE CITY OF ATHENS

There was no discussion.

#### ADJOURN

The meeting was adjourned.

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PASSED AND APPROVED ON THIS THE 14<sup>th</sup> DAY OF JANUARY, 2016.

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Steve Grant, Chairman

ATTEST:

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Bonnie Hambrick, City Secretary